

PWSZ in Głogów - English

Kolejna witryna sieci „PWSZ”

Recruitment - how to apply?

The Rector of the State Higher Vocational School in Glogow is to inform that, due to the Regulation of the Minister of Science and Higher Education of 12 October 2006 on foreigners' undertaking and undergoing studies, and training projects as well as on foreigners' participation in scientific research projects and schemes (DzU nr 190 poz.1406) on the territory of the Republic of Poland, as of the beginning of the 2007 / 08 academic year, the following principles of undertaking higher studies in the Polish language, including the State Higher Vocational School in Glogow, shall apply:

1. Undertaking studies

Foreigners are free to undertake the first-cycle degree studies, postgraduate studies, student placement / vocational courses and apprenticeships if they:

- hold a visa or a settlement permit or another document, which entitles them to stay on the territory of the Republic of Poland;
- enjoy a good health, which is certified by a doctor stating no reasons why they should not undertake education at a major and a type of studies of their interest;
- hold a sickness and accident insurance policy for a period of studying in Poland or the European Health Insurance Card, or they join the Public Health Insurance Plan operated by the National Health Fund immediately after they undertake their studies.

2. Speaking Polish

Foreigners are free to undertake studies in the Polish language if they:

- complete one-year preparatory course to undertake education in Polish in the higher education institutions determined by the Minister of Science and Higher Education, hereinafter referred to as: 'Minister', or;
- hold a certificate of Polish issued by the Bureau for Academic Recognition and International Exchange, or;
- are certified by the school, they apply for, that their level of Polish is sufficient to undertake studies in Polish.

A period of one-year preparatory course is included in a period of education, which a foreigner is admitted to. During this period, a foreigner is treated on the same terms as a student undergoing higher studies.

3. Recruitment

Foreigners are free to undertake the first-cycle degree studies without undergoing recruitment procedures obligatory for Polish citizens if they: hold a Polish matriculation certificate [matura] or another equivalent document attesting that a holder has the right to be considered for admission to higher education in the country, in which he or she completed a secondary school; prove their special aptitude to undertake studies at higher education institutions and in the fields, in which such aptitude is obligatory.

Foreigners are free to undertake postgraduate studies if they completed their first-cycle degree studies, the second cycle degree studies or one-tier degree studies in Poland and hold a certificate to attest it or another equivalent document stating that a holder has the right to be considered for admission to undertake postgraduate studies in the country, in which he or she completed his or her first cycle degree studies, second cycle degree studies or one-tier degree studies.

Foreigners are free to undertake full-time or part-time studies.

Foreigners incapable of active participation in studies due to their insufficient knowledge of the Polish language, foreigners admitted to the first cycle degree studies after they completed a preparatory course of Polish are directed to a higher education institution to undergo studies by presidents of institutions acting on the authority of the Minister, in which they completed their preparatory course. Foreigners admitted to the first cycle degree studies without being obliged to undergo a preparatory course, are directed to institutions to undergo studies by the Bureau for Academic Recognition and International Exchange, hereinafter referred to as 'Bureau', established on the basis of separate regulations or an organisational institution authorised by the Minister of Science and Higher Education.

Foreigners are free to undertake scientific, artistic or specialist internships, vocational courses including courses preparing to study in Polish and apprenticeships / student placement provided they are qualified to undertake a form of studies they intend to.

4. Scholarships and scholarship holders

Foreign scholarship holders undertaking studies are free of paying for their education and they receive a scholarship on a monthly basis accounting to as follows:

- students and participants of apprenticeships / student placement and courses preparing to study in Polish - up to 150% of a basic salary rate referred to in the Article 44(1), point 3, hereinafter referred to as a 'rate';
- participants of language courses or Polish culture courses - up to 200% of the rate.

Scholarship holders undergoing short-term scientific internships (up to 15 days) are entitled to a scholarship amounting on a daily basis 1/30 of the amount accounting up to 300% of the rate as well as reimbursement of accommodation cost up to 150% of a daily amount of a scholarship and refunding costs of travelling round the country due to the syllabus of a scientific internship.

A scholarship is granted for a particular year of study, for a period not longer than the length of particular studies or courses defined by the Senate of an institution.

Students may also be granted scholarships for a shorter period than an academic year.

Scholarship holders may also be granted once in a period of their studying on the territory of the Republic of Poland as follow: allowance for starting a new household up to 60% of a scholarship amount; hardship benefit up to 40% of a scholarship amount.

Scholarship holders may also be granted allowance related to preparation of their thesis accounting up to 40% of their scholarships. The first students' scholarship applications falling within the quota are transmitted by Polish consular / diplomatic missions to the Bureau for Academic Recognition and International Exchange or directly to the Minister of Science and Higher Education.

Scholarship applications for following years are placed by foreigners through an institution, in which they study by 30 November at the latest.

Scholarship holders may not be granted their scholarship for a following year if they:

repeat a semester or a year of studies;
do not hold a valid visa or a settlement permit, or another document which enables them to stay on the territory of the Republic of Poland for a specific period of time;
spend more than a month outside the territory of the Republic of Poland in a different period than an inter-semester break.

Foreigners, who are not granted a scholarship for a following year of studying, may apply for a scholarship after cessation of reasons of scholarship refusal. A scholarship may be suspended if a scholarship holder does not pass his examinations within the defined period of time in the course of his studies. A scholarship is renewed if a scholarship holder passes all his outstanding examinations envisaged in the course of his studies by 30 November at the latest.

A scholarship may be withdrawn if a scholarship holder:

- gives false information, as a result of which he is granted a scholarship;
- studies the semester or year repeatedly or he fails to carry out student's responsibilities;
- is punished on disciplinary grounds.

Outstanding foreign students may be granted scholarships and awards based on principles and conditions of an institution. Scholarships are paid to students directly by an institution.

Scholarships are paid within the months, in which courses resulting from the syllabus are run, however no longer than ten months of an academic year.

5. Studying - how much it costs?

Foreigners undertaking studies and courses in a foreign language are required to pay

tuition fees of no less than a PLN equivalent of EUR2000. payments cannot be lower than planned education spending. The amount of tuition fees is determined by a person in charge of an institution. Students of Polish origin undertaking studies on terms of payment are required to pay tuition fees cut by 30%. Foreigners admitted to higher and postgraduate studies at state higher institutions on terms of payment are required to pay tuition fees in the first year of their studies and their fees are increased by the equivalent of EUR200, no matter how many majors of studies they undertake.

Fees are transferred to the bank account or paid to a cash office of an institution, in which students undergo their studies, calculated in PLN currency at the average exchange rate of EURO set by Narodowy Bank Polski (the Polish National Bank) on the payment day. Fees are paid for a whole period of studying by the day of undertaking studies or taking an exam at the latest. If a period of studies undertaken by a foreigner is shorter than an academic year, fees are calculated in proportion to an actual period of studying. Fees are not refunded.